



JOB DESCRIPTION:

BC Wheelchair Basketball Regional High Performance & Development Coach

Organization:

The BC Wheelchair Basketball Society (BCWBS) is a non-profit organization, formed in 1983 and registered with Revenue Canada as a charity since 1985. BCWBS is a dynamic organization actively committed to promoting opportunities for participation, recreation, competition, and excellence in the sport of wheelchair basketball in British Columbia.

Purpose of Position:

In collaboration with the Canadian Sport Centre Pacific, community stakeholders, and local wheelchair basketball clubs, the Regional Coach will be responsible for the planning, implementation, coaching and evaluation of regional level athlete, coach and official development initiatives as described below. The Regional Coach is a key position within the Integrated Performance System in BC. The goal of this system is to develop athletes and/or teams who have a high probability of successfully representing BC in national & international competitions, including the Canada Games and Paralympic Games.

Position	<ul style="list-style-type: none">• Regional High Performance & Development Coach
Term/Details	<ul style="list-style-type: none">• This position is based on a 40 week term employment agreement with a possibility for renewal (October 1st, 2011 – May 31st, 2012).• Full time position based on 37.5 hours per week.• Regional Coach will perform a combination of community coaching and work from the BCWBS office under the supervision of the BCWBS Managing Director• Availability to work weekends and evenings is required with the need for travel at the regional, provincial, and national level• Location of Work: BCWBS Office in Richmond, BC in addition to travel stated above
Application Deadline	<ul style="list-style-type: none">• Friday, September 23rd, 2011
Key Responsibility Areas	<ul style="list-style-type: none">• <u>Targeted Athlete Development</u>: Coach is identified as the lead coach for 5 or more BCWBS targeted athletes pursuing elite provincial competitions and / or national level competitions and provides the following supports:<ul style="list-style-type: none">• Coach will build and implement appropriate YTPs for their training group of identified targeted athletes through individualized planning and specific training and competition initiatives. Program coaching includes but is not limited to BC-CWBL, Be Squad, High Performance practices and camps, Provincial Team programming.• Coach will oversee athlete planning and evaluations (physical and tactical elements) through the use of benchmarking and key performance indicators• Coach will work within the national teaching curriculum to ensure stage appropriate skill acquisition and training• Coach will assist athletes in accessing performance enhancement services and paramedical services as available through their local PacificSport Centres and as identified in BCWBS High Performance Program planning.• Coach must meet with the BCWBS Managing Director/Technical Coordinator and Provincial Coach to review the progress of targeted athlete being coached by the Regional High Performance Coach a min. of 2x annually – Ideally Pre-season planning Sept; Mid-season review January; Post-season May• Maintain a list of individual key performance indicators (ie fitness tests, etc.)• <u>Regional Initiatives</u>: enhance participation and development of identified regions through local partnership development and coaching at regional game/skill days or festivals and other initiatives as planned with BCWBS office and regional clubs. Assist with implementation of Regional Development Plans.• <u>Recruitment Strategy</u>: Assist in implementation of BCWBS recruitment strategy for athletes and coaches; liaise with BCWSA Bridging the Gap Program for the identification of potential high performance athletes and coaches; and support developing athletes.

- Communication: Includes newsletter and web site contributions and communicating with members and liaising with partners. Coach keeps detailed records of training programs, IST activities, diaries, results, etc. and forwards appropriate and complete documentation to BCWBS in a timely manner through quarterly reporting.
 - Professional Development: Coach has professional development needs assessed; assists in the development of a professional development plan (PDP); takes part in a minimum of 2 PacificSport workshop/coaches seminars annually; and is responsible for the successful implementation and reporting of the PDP.
 - Schools Program: Provides wheelchair basketball instruction for school and community based demonstrations coordinated through the BCWBS office.
 - Let's Play Program: support the implementation of the Let's Play program which targets kids 8 yrs of age and under in an effort to get them physically active.
 - Partnership Development: Liaise and build partnerships with the school districts, rehabilitation centres, child development centres and other key community groups to further enhance success of Integrated Performance System and BCWBS.
- Qualifications & Experience
- Excellent communication skills – verbal and written
 - Self-starter with excellent time management and organizational skills
 - Able to work independently and as part of a team
 - Minimum 3 years coaching experience in the instruction, training and preparation of athletes in the sport of wheelchair basketball (individuals with coaching experience in the game of stand-up basketball will also be considered)
 - Certified NCCP Level 3 or Comp Development in Wheelchair Basketball or Stand-up Basketball (or willing to coordinate the achievement of this certification level by the Spring of 2012 / and demonstrate international equivalency).
 - Experience in program planning and knowledge of the LTAD – Long Term Athlete Development Model and Sport Delivery System
 - Experience in club administration and communications
 - Member in good standing of BCWBS and the Coaches Association of BC
 - Knowledge in computers including Word, Excel & Access
 - Knowledge and experience working in sport for athletes with a disability is an asset
 - Class 4 drivers license and first aid training is an asset
- Remuneration
- Hourly wage of \$19.45/hour, plus standard health benefits after a 3 month waiting period
 - Regional Coach will perform a combination of community coaching and work from the BCWBS office under the supervision of the BCWBS Managing Director
- Reporting Requirements / Evaluations
- Quarterly reporting to the BCWBS Managing Director / Technical Coordinator if applicable (September 30, 2011; November 30, 2011; February 28, 2012; May 31, 2012)
 - Annual IPS review / evaluation through IPS and CSC-Pacific
 - Six month and twelve month performance reviews to be conducted by BC Wheelchair Basketball to include peer, athletes and self feedback
- Misc.
- All employees must be aware that as an employee of the BCWBS, he/she is an ambassador of the association to the BCWBS membership, and to the provincial and national sport community. As a role model to athletes and volunteers, BCWBS employees must represent the association in a professional and appropriate manner at all times, with reference to language, dress and decorum.
 - All employees must adhere to the applicable policies of BCWBS as they apply to athlete/coach evaluations, official languages, gender equity, coach code of conduct, eligibility, appeals, harassment, drug-free sport and dispute resolution.
 - Regional Coach must also undergo a criminal record check.